

Checklist (C-3-9) Tourist Visa

(Less than 90 days)

SN	Documents	Details		Checked by Applicant	Remarks
1	Passport	Original Passport (Validity : 6 months or more)			
2	Application Form	Online Filled Form from Korea Visa Portal (signed by applicant)			
3	Occupation Proof	Business	Company Registration Certificate		
			Business Profile Form		
		Employee	Employment Certificate		
			Salary Slips (6 Months)		
Student	Bonafide Certificate				
4	Income Tax Return (Explanation letter if no ITR)	Individual	Income Tax Return (2 Years)		
		Business	Personal ITR (3 Years), Company's ITR - 3 Years (Optional)		
5	Bank Statement	Personal Bank Statement (6 Months)			
6	Health Condition Report	Form available at Visa Application Centre and Online, https://www.visaforkorea-id.com/assets/pdfs/health-condition-report-form.pdf			
7	Declaration Form	Form available at Visa Application Centre and Online, https://www.visaforkorea-id.com/assets/pdfs/Declaration.pdf			
8	Additional Documents	If you wish to attach any additional documents at the end			
9		Agents : Agency Employment ID Card / Representative : Govt approved ID			

Fee Charges (INR)	Visa Fee	Single Entry	3200		
		Multiple Entry	7200		
	VFS Service Charge		1380		
	Courier Charge (If applicable)		550		

Note:- Arrange all the documents as per above sequence.